

## Triathlon Trust - Photography and filming children in sport guidance

The Triathlon Trust welcomes the taking of appropriate images of children at Triathlon Trust events. These guidelines have been developed with the aim of increasing the safety and well-being of children, and have been adapted from the Triathlon Trust's Safeguarding and Protecting Children Policy (Section 8 Photography and filming children in sport guidance). The guidelines relate to images recorded on any device, including smart phones and cameras, the term 'images' refers to photographs and videos.

**The following guidance must be adhered to by Triathlon Trust staff, volunteers, official photographers and professional photographers such as press.**

- Any child who does not have parent/ carer photo consent will be issued with an **ORANGE** wristband and images of the child must not be taken or, if accidentally taken, must be immediately deleted
- The use of photographic and recording equipment, including smartphones, is forbidden under all circumstances in changing rooms & toilet areas
- Only Triathlon Trust members of staff and official photographers are permitted to take photographs poolside
- Images should positively promote the spirit of the sporting activity
- NEVER publish personal details (email address, home address, etc.) of a child with their photograph. Visual content or captions must not lead to the identification of children, where possible do not include the name of a child whose image is being used. If naming a child or group of children in an image, only use their first names, to reduce the risk of inappropriate use.
- Photographs should focus on the activity and, where possible, be a group shot as opposed to focussing on individuals
- The content of photographs and videos should avoid full face and body shots. So for example shots of children in a pool would be appropriate or, if poolside, waist or shoulder up.
- Images should be stored securely (e.g. password protected)
- Only images of children in suitable dress/kit (including required safety wear such as helmets) should be used, and images should not be taken if the participant's swimwear is ripped or displaced

**Any concerns regarding inappropriate, or intrusive photography, should be reported immediately to any Triathlon Trust staff member or the Lead Safeguarding Officer.**

**Professional photographers**, e.g. from the local press must register with the Triathlon Trust on arrival by producing their professional identification at the event registration desk for their details to be recorded. They will be issued with a high viz jacket/vest to identify themselves throughout the event and will be briefed about appropriate images and behaviour, in accordance with our guidelines.